NKEYEMA TOWN COUNCIL

MINUTES OF THE COMMUNITY STAKEHOLDER'S 2026 BUDGET CONSULTATIVE MEETING HELD AT SHIMANO PRIMARY SCHOOL

Venue: **Shimano Primary School**

Date: **2nd December 2025**

Time Start: **14:00 Hours**

Facilitators: **Nsofwa Mfula, Angela Muduli and Joseph Saasa**

Chairperson: **Nsofwa Mfula**

Community Members Present			
S/No	**Name**	**Position**	**Area/Institution**
01	Munsanje Oliver	Head Teacher Shimano Primary	Central Shimano
02	Mwenda Mwape	Snr Teacher Shimano	Shimano Central
03	Kalimbwe Eugene	Wdc Shimano	Katobo
04	Muyangwa Kahombo	Cha	Kahare Rhc
05	Mulinda Lubasi	Community Member	Shimano Central
06	Mushekwa Munalula	Community Member	Shimano Central
07	Mutete Muyunda	Community Member	Shimano Central
08	Kalaluka Mwamba	Community Member	Kashituka
09	Mukeya Jesphart	Community Member	Shimano Central
10	Fumbelo Nguvu	Community Member	Kashituka
11	Mombotwa Kalaluka	Ngocc Coordinator	Ngocc
12	Biye Maliti	Community Member	Sipopa

13	Lawrence Njaleko	Business Man	Shimano Market
14	Kakanda Mutonga	Marketeer	Kakeyende
15	Martin M.Neta	Peasant Farmer	Kakeyenge
16	Beatrice Lubasi	Community Member	Kakeyenge
17	Peggy Katambi	Community Member	Nyangachi
18	Kasonda Kazimene	Community Member	Nyangachi
19	Imeldah Mundia Neta	Catholic Church Secretary	Kakeyenge
20	Mutoiwa Nalishuwa	Farmer	Mombotwa
21	Eliza Nalukui	Community Member	Mulela
22	Ephraim Kakoma	Community Member	Sipopa
23	Joseph Mamba	Community Member	Sipopa
24	V.Na Makando .M	Community Member	Nyanganji
25	Mukisi Mufuka	Community Member	Shimano
26	Inonge Nalilungwe	Community Member	Shimano
27	Namukolo .K.	Community Member	Shimano
28	Wamuwi Wamuwi	Teacher	Shimano Primary
29	Chanyika Chisola	Plumber	Nyanganji
30	Astridah Kalima	Community Member	Nyanganji
31	Mwangala Saeli	Community Member	Katobo
32	Nosiku Mayungo	Community Member	Sipopa
33	Joseph Taka	Farmer	Katobo
34	Wilfred Poho	Farmer	Nyanganji
35	Simonda Pumulo	Wdc Chair	Kambwize
36	Eugune Kalimbwe	Wdc Secretary	Shimano

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Officers Present			
1.	Nsofwa Mfula	Town Planner	Nkeyema Town Council
2.	Angela Muduli	District Aids Coordination Advisor	Nkeyema Town Council
2.	Inutu Silishebo	Senior Legal Advisor	Nkeyema Town Council
3.	Joseph Saasa	Cashier	Nkeyema Town Council
4.	Victor Cheendende	Health Inspector	Nkeyema Town Council

AGENDA

1. Opening Prayer
2. Opening Remarks
3. Presentation on Budget Performance
4. Plenary Session – Member Concerns and Feedback

OPENING PRAYER

The meeting commenced with an opening prayer led by a community member, invoking guidance and unity for productive discussions.

NTC/CEM/11/12/2025 OPENING REMARKS

The Master of Programme, Ms. Angela Muduli, welcomed all attendees. In her opening remarks, she elaborated the agenda of the meeting that was budget presentation and procedure for 2025 and the Zambia Devolution Support Programme funds from the World Bank, which needs collaboration between the Local Authorities and Community to improve the living standards of the people. At the end of the presentation, the community members were given an opportunity to ask questions and propose projects that they need in their areas. She also defined Decentralization policy and the Integration plan for the district. What the bottom to top policy

NTC/CEM/12/12/2025 PRESENTATION ON BUDGET PERFORMANCE

The Assistance Accountant Mr Saasa presented an overview of the budget performance for the Local Authority for 2025, highlighting:

- Revenue collection trends for the past quarter
- Allocation of funds towards market infrastructure and sanitation
- Challenges in meeting revenue targets due to delayed payments and low compliance
- Overall Budget for the Local Authority for 2025-2026

NTC/CEM/13/12/2025 PRESENTATION ON THE ZAMBIA DEVOLUTION SUPPORT PROGRAMME

Ms Mfula endeavoured to define what ZDSP is. ZDSP is a programme Funded by World Bank to Local Authorities in Zambia, so that they spearhead projects that the Zambian Community needs in their respective locations. They must be community projects to benefit the society. These projects must be included in the 2026 budget. She disclosed that the World Bank has released about US$ 210 to be shared among the 116 Constituencies in Zambia but they condition to be met for a Council to qualify. To mention but a few, is that the Local Authority should have engaged the community and they have decided on what projects or development projects they need in their areas.

The Community members also expressed concern over the delay in implementation of CDF projects. They wondered why despite them submitting a list of projects. The Council representatives guided that the CDF projects gets approval upon by following the CDF regulations and priority of the development needed.

NTC/CEM/14/12/2025 PLENARY

After the presentations the community members raised the following concerns;

- Members wanted to know why CDF is not shared equally across all the wards, in response the DACA stated that CDF cannot be shared equally across all the wards because it is usually needs-based allocation whereby funds target areas with greater development needs. She further clarified that project allocation usually depends on proposed projects and priorities identified in each ward.
- Members also wanted to know when the district is going to have a district centre where all government departments will be in one place. The facilitators stated that the establishment of a district centre with all government department in one location is likely tied to the government's decentralisation efforts and infrastructure development plans. The facilitators acknowledged their concern and assured them it will further be forwarded to relevant authority.
- The community members wanted to find out why they do not usually get feedback on approved and unapproved projects. In response the Town Planner acknowledged their concerns and assured the members that the local authority is in the process of putting in place effective communication channels between the local authority and the communities through their ward development committees and other means of communication.

The following are the Project Proposals from the Community

- Water reticulation expansion at Shimano Secondary School
- Building of the Shimano Market
- Construction of the Munkuye to Nalumino Mundia
- Construction of a Police Post at Shimano ward
- Construction of a Mortuary at Shimano Clinic
- Construction of the Food Reserve Agency agricultural purpose shed at Kambwize
- Network Tower in Shimano and surrounding areas
- Extension of a maternity annex at Shimano Clinic as the old one cannot accommodate the current population
- Construction of an ablution block at Shimano market

- Shimano Secondary School needs an ablution block for over 1200 pupils
- Construction a stuff houses at Shimano Primary School
- At district level, construct a Trade School
- Construction of a new classroom block at Shimano
- Renovate the Shimano clinic as the roof is in bad state
- Power the Shimano School and clinic with electricity
- Cleaning and rehabilitation of the Shimano dam for irrigation and animal water consumption.

The submissions were noted and the Town Planner informed the house that another stakeholder meeting will be held to report back on the project that will be prioritised from the given list.

CLOSING REMARKS

The head teacher for Shimano Primary thanked the members present for their active participation and urged the council to look into their plight.

There being no other business to discuss, the meeting was declared closed at 16:30 hours, a closing prayer was given by Simonda Pumulo one of the community member.

Next Meeting:

Date: 3rd December,2025

Time: 14:00 hours

Location: Mawilo Primary school

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Secretary Signature……Date…… 10th December,2025

Chairperson Signature …….. Date …… 10th December,2025

Approved by:

Council Secretary Signature …….. Date …… 10th December,2025

NKEYEMA DISTRICT COUNCIL
10 DEC 2025
COUNCIL SECRETARY
P.O. BOX 910010, NKEYEMA

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