NKEYEMA TOWN COUNCIL

Meeting Minutes

Meeting Title: Business Community Engagement Meeting

Venue: Munkuye Primary School

Date: 18th September,2025

Time start: 14:30

End time: 17:00hrs

Chairperson: Ms Nsofwa Mfula

List of facilitators:

Inutu Silishebo	Legal Advocate
Abel Samanjomba	Health Inspector
Joseph Saasa	Accountant
Mubanga Victor	Health Inspector

ATTENDEES

S/N	Name	Business/Organisation	Gender
1.	Brian Namangolwa	Munkuye Ward Councillor	M
2.	Njekwa Makomani	Wdc Chairperson	M
1	Namakau Masamu	Agro-Business	F
2	Manga Akombelwa	Pharmacy	F
3	Rose Choolwe	Marketeer	F
4	Anderson Kapoul	Mobile Services	M
5	Nasishemo Mukelabai	Stationary	M
6	Pelekelo Chingumbe	Marketeer	F
7	Namasiku Hope	Marketeer	F
8	Manyando Sitali	Marketeer	F
9	Womba Kabole	Butchery	F

10	Regina Mweemba	Marketeer	F
11	Kanjiye Mutongo	Marketeer	F
12	Kubangu Mildred	Marketeer	F
13	Mukaba Sikana	Hardware	M
14	Inonge Kapepa	Marketeer	F
15	Audrew Kazungo	Marketeer	F
16	Rabbecah Tungisha	Marketeer	F
17	Mutinta Sifunganyambe	Marketeer	F
18	Maimbolwa Shindika	Marketeer	F
19	Clever Mukaba	Marketeer	M
20	Kawanga Namangolwa	Salon	F
21	Kabukabu Mukena	Marketeer	F
22	Annie Sichola	Marketeer	F
23	Njekwa Lingowe	Restaurant	F
24	Sikota Kachipa	Agr-Business	M
25	Amos Chifubu	Grocery/Boutique	M
26	Luka Kabungo	Grocery	M
27	Lurics Lukesa	Grocery	M
28	Wesly Namakau	Grocery	M
29	Kalukawa Milinga	Grocery	M
30	Kaumba Chingumbe	Grocery	M
31	Charles Munalula	Boutique	M
32	Inonge Mwimbwa	Boutique	F
33	Mercy Mundia	Marketeer	F
34	Shadrick Mundia	Grocery	M
35	Kalunga Andersons	Studio	M
36	Abedinico Tolopo	Bar	M
37	Njekwa Makomani	WDC	M
38	Brian Namangolwa	Nkeyema Town Council	M
39	Mfula Nsofwa	Nkeyema Town Council	F

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AGENDA

1. Opening prayer
2. Opening remarks
3. Budget presentation
4. Health permit
5. Liquor license
6. Feedback/plenary
7. conclusion

Proceedings of the Meeting was as follows

The meeting was called to order at 14:30 Hours by the Team Lead the Town Planner Ms. Mfula Nsofwa. Thereafter a prayer was given by Mr. Sikana, invoking guidance and unity for productive discussions.

NTC/BCEM/06/09/2025 Opening Remarks

The Team Lead, Ms. Nsofwa Mfula, welcomed all attendees and emphasized the importance of collaboration between local authorities and business owners to improve market operations and compliance**.**

NTC/BCEM/07/09/2025 Presentation on Budget Performance

The Revenue Collector Mr Sasa presented an overview of the budget performance, highlighting:

- Revenue collection trends for the past quarter
- Allocation of funds towards market infrastructure and sanitation
- Challenges in meeting revenue targets due to delayed payments and low compliance

NTC/BCEM/08/09/2025 Health Permit Presentation – Mr. Samanjomba Abel

Mr. Abel outlined the requirements for obtaining health permits, stressing their role in ensuring public safety and hygiene in trading environments. He also addressed:

- Inspection procedures
- Renewal timelines
- Penalties for non-compliance

NTC/BCEM/09/09/2025 Liquor License Permit Presentation – Mr. Victor Mubanga

Mr. Mubanga explained the licensing process for liquor vendors, including:

- Application steps
- Zoning regulations
- Enforcement mechanisms

He encouraged vendors to regularize their operations to avoid penalties and ensure community safety.

NTC/BCEM/10/09/2025 Plenary / Member Concerns

During the open floor session, members raised several concerns:

High Fees:

Members expressed that current fee for permits and licenses were too high and requested a review to make them more affordable

Lack of Sanitary Facilities:

Markets at Munkuye, Mawilo, Namilangi, and Shimano were reported to lack adequate sanitation infrastructure, posing health risks.

Dust from Road Construction:

Ongoing road works were generating excessive dust, raising fears of respiratory tract infections among traders and customers.

Water Logging During Rainy Season:

Members highlighted that markets become heavily waterlogged during rains, calling for the construction of proper drainage systems.

Fire Certificate Fees:

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A member questioned the rationale behind fire certificate charges. It was clarified that the fire certificate is mandated by local by-laws and is essential for safety compliance.

IT WAS RESOLVED THAT:

- *Nkeyema Town Council to review the fee structure and consider possible reductions.*
- *Sanitation needs at Munkuye markets to be assessed and prioritized for infrastructure development.*
- *Dust mitigation strategies to be discussed with road contractor on the on-going m9 Tate yoyo – katunda stretch road reconstruction.*
- *Drainage planning to be initiated before the onset of the rainy season.*
- *Awareness campaigns to be conducted on the importance and legal basis of fire certificates.*

Closing remarks

In Conclusion, the Area councillor for Munkuye ward Cllr. Brian Namangolwa gave closing remarks, thanked the members for having come, and participate in such an important meeting.

One of the members gave a closing prayer and the meeting ended at 17:45hours.

Next Meeting:

Date: 2nd December,2025

Time: 14:00 hours

Location: Shimano Primary school

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22nd September,2025

Secretary Signature……Date……

22nd September,2025

Chairperson Signature …….. Date ……

Approved by:

22nd September,2025

Council Secretary Signature …….. Date ……

NKEYEMA DISTRICT COUNCIL
22 SEP 2025
COUNCIL SECRETARY
P.O. BOX 240010, NKEYEMA

DISTRICT COUNCIL

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Annexure of Pictures

Picture showing various Business men and women following through the presentations

Pictures showing Mr. Sasa engaging the Community